



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas  
Sandy Weidner  
Arthur Petersen  
Kristine Reisdorf  
Jerry Ruud*

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Monday, January 16, 2012

4:30 PM

City Hall Annex, Rm. 130

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### Call To Order

*Chairman Baldukas called the meeting to order at 4:32 pm.*

### Roll Call

*Staff present: Steve Bedard, Tom Molbeck, Jena Kohlman and Marie Wilkinson.*

**PRESENT:** 4 - Sharon Baldukas, Sandy Weidner, Arthur Petersen and Jerry Ruud

**EXCUSED:** 1 - Kristine Reisdorf

### Approval of Minutes for December 19, 2011 Meeting

**A motion was made by Sandy Weidner, seconded by Arthur Petersen, to Approve the Minutes. The motion PASSED by a Voice Vote.**

### Public Comment

*No public comment.*

### Reports

#### A. Cemetery Supervisor Report

##### i. Burial and Revenue Report

##### ii. Data Entry Report (CIMS)

*Supervisor Bedard distributed the burial and revenue reports, along with photos of damaged fencing.*

*Interim Director Molbeck arrived at the meeting at 4:38 pm.*

*The inputting of burial cards in Mound Cemetery continues, and is currently three-quarters of the way through the "S" section.*

*No clerical worker has been hired, to date; the hiring process continues.*

**A motion was made by Sandy Weidner, seconded by Jerry Ruud, to Receive and File the Reports. The motion PASSED by a Voice Vote.**

## **Update on Cemetery Projects**

### **A. Cremation Burials**

*The group discussed various ways to increase revenue.*

*Interim Director Molbeck will meet with Supervisor Bedard to discuss services that will increase revenue and review the current contract for cost savings.*

*Weidner was excused from the meeting at 5:16 pm.*

*Supervisor Bedard indicated that he does not want to defer road work; as some of the roads are washing away.*

**A motion was made by Sandy Weidner, seconded by Chairman Baldukas, to recommend that the cemetery provide more services to offset expenses and increase revenue. The motion PASSED by a Voice Vote.**

**A motion was made by Sandy Weidner, seconded by Jerry Ruud, to proceed with a survey resizing cremation burial plats to 30" x 30", which will generate more revenue. The motion PASSED by a Voice Vote.**

### **Adjournment**

The meeting was adjourned, by Chairman Baldukas, at 5:22 pm.

**If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at 262-636-9453 at least 48 hours prior to this meeting.**